



ROYAL *Launceston* SHOW

★ 12-14 OCTOBER 2023 ★

CELEBRATING 150 YEARS ~ 1873-2023



COMMERCIAL TRADE SPACE PROSPECTUS

ROYAL *Launceston* SHOW

★ 12TH-14TH OCTOBER 2023 ★

TO ALL TRADE SPACE VENDORS

It is with excitement that we announce this years Royal Launceston Show has again been extended to a three day event from the 12th to 14th October. Also please note our venue is again at “Quercus Park”, 415 Oaks Road, Carrick.

Trade Space applications for the 2023 Royal Launceston Show are now available.
The following documents are enclosed for your attention:

- Outdoor Trade Space Application
- Power Supply Application
- Contract Terms and Conditions

Completed applications may be returned by Friday 4 August 2023 to:
R.N.A.P.S, PO Box 491, Launceston, Tas. 7250 or royalltonshow@bigpond.com

Payment may be made electronically upon receipt of our tax invoice to:

Bendigo Bank
BSB: 633-000
ACC: 1251-27092
Or by EFTPOS

Should you require further information please contact our office on the above email.

Yours sincerely,



Brian Bennett
CHIEF EXECUTIVE OFFICER



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OUTDOOR TRADE SPACE APPLICATION

EXHIBITOR:

ADDRESS:

PHONE/FAX: CONTACT:

MOBILE:

EMAIL:

PRODUCT/SERVICE (Description):

STRUCTURE (eg. caravan, marquee):

SITE REQUIREMENTS

SITE SIZE	NO. OF SITES	COST PER SITE	TOTAL
3m x 3m (minimum)		\$150.00 per site	\$
+ extram frontage		\$17 per metre	\$
			\$
POWER - Please refer to separate booking application form			\$
SUB TOTAL			\$

(A Power Booking Application form is essential if power is required and must accompany this Trade Space Application form).

EXHIBITOR PASSES (in addition to allocation as detailed in Terms & Conditions)

1 DAY PASS @ \$5.00 each	\$
Postage — Passes (Express Post) \$10.00. (if required)	\$
TOTAL	\$

Upon receipt of this application we will forward you a Tax Invoice requesting payment. This action on our behalf will confirm acceptance of your application.

Applications close — 4th August 2023

Payment to: R.N.A.P.S., P O Box 491 Launceston, Tasmania 7250.

I have read the Terms and Conditions (as detailed on the attached pages) and agree to abide by them. I understand and accept the admission pass system as outlined in clause 24 and agree that the application only entitles me to a licence of the designated area for the duration of the event and the setting up and pulling down process.

SIGNED DATE:

OFFICE USE ONLY

EXHIBITOR PASSES		REC NO.	
ALLOCATION		DATE	
PURCHASED		AMOUNT	

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INDOOR TRADE SPACE APPLICATION

EXHIBITOR:

ADDRESS:

PHONE/FAX: CONTACT:

MOBILE:

EMAIL:

PRODUCT/SERVICE (Description):

SITE REQUIREMENTS

SITE SIZE	NO. OF SITES	COST PER SITE	TOTAL
3m x 3m		\$200.00 per site	\$
			\$
POWER - Please refer to separate booking application form			\$
SUB TOTAL			\$

(A Power Booking Application form is essential if power is required and must accompany this Trade Space Application form).

EXHIBITOR PASSES (in addition to allocation as detailed in Terms & Conditions)

1 DAY PASS @ \$5.00 each	\$
Postage — Passes (Express Post) \$10.00. (if required)	\$
TOTAL	\$

Upon receipt of this application we will forward you a Tax Invoice requesting payment. This action on our behalf will confirm acceptance of your application.

Applications close — 4th August 2023

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POWER - BOOKING APPLICATION

This form must accompany the Trade Space Application form to secure required power supply.

NAME:

ADDRESS:

PHONE/FAX:.....

MOBILE:

CONTACT:

BASE POWER FEE (Base power fee covers provision of one outlet per site)

Single Phase \$25.00 first outlet	\$
Additional Single Phase outlet @ \$15.00 each	\$
Three Phase \$75.00 per outlet	\$

**Include payment details on "Trade Space Application Form".
If equipment requires additional electrical outlets or specific work an additional charge may apply.**

IMPORTANT PLEASE READ AND COMPLETE

All power cords must be tested and tagged and have identification of owner on plug in end. Please check power requirements before filling out form as no extra power is available on the day.

The following details must be provided for **EVERY** piece of equipment or electrical appliance of any description using power.

ELECTRICAL / APPLIANCES

AMPERAGE / WATTAGE

- 1..... -
- 2..... -
- 3..... -
- 4..... -
- 5..... -
- 6..... -
- 7..... -
- 8..... -

Further Details:

.....
.....

1. Any equipment in use, which is not listed above, may be removed from the site or disconnected by Show Officials following check inspections by the Society's Official Electrical Contractor.

2. All exhibitors requiring power of any description must use a residual current device for each outlet.

3. Any electrical work carried out at Quercus Park must be done by the Society's Official Electrical Contractor.

I have provided full power details as requested and agree to the above.

SIGNED DATE:

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CONTRACT TERMS AND CONDITIONS FOR DISPLAY AREA AT

The Royal Launceston Show (“The Event”)

Hosted by the Royal National Agricultural & Pastoral Society of Tasmania Limited
(The Society)

The C.E.O. reserves the right to refuse any application

In these conditions “CEO” means the Chief Executive Officer of the Royal National Agricultural and Pastoral Society of Tasmania Limited.

1. The exhibitor not to occupy space allotted until the day before the Event (unless authorised), and this space to be used only and solely for the purpose specified. Site to be vacated no later than 5pm the day following the Show.
2. Exhibitors and/or his Employees to conduct themselves in an orderly and respectful manner while they are on the grounds. Exhibitor and/or his employees to maintain a neat and clean appearance.
3. All games of chance, raffles, busking and food stalls are strictly prohibited except where Special Permission in writing, of the CEO of the Society has been granted.
4. Signage displayed by exhibitors must relate to the actual products which the Society was advised would be promoted. Any other signage promoting other products or services must have prior written approval from the CEO of the Society.
5. All exhibitors must park in areas as designated by the CEO. Cars parked in unauthorised areas will be towed away and impounded. A fee of \$300 will be required for the release of the vehicle.
6. Site preparation MUST be completed by 8.30am on Thursday 12th October 2023. Exhibitors not complying with this requirement will not be permitted on the grounds and their site will be forfeited.
7. All exhibits must remain in operation from 9.00am to 5.00pm on Thursday 12th October, Friday 13th October and Saturday 14th October 2023.
8. The CEO and two members of the Society shall have power to enter upon the area described at any time and remove any article, sign, pictures, printed matter, or sideshow which in their opinion may be a cause of offence to the public or the officials of the Society.
9. Selling foods, canvassing, or hawking in any portion of the grounds (not within the area specified) is prohibited under this Contract. In event of the Lessees breaking this condition, the Society (through their officers) shall have the power to cancel this Contract, and remove the Lessees offending from the premises.
10. The CEO reserves the right to regulate the use of equipment on static display sites which produces excessive noise and causes annoyance to other exhibitors and the public. No loud speakers are to be used without permission of the CEO.
11. No exhibitor shall -
 - (a) Erect barriers to prevent free and uninterrupted passages of the public between exhibits.
 - (b) Erect display signs in such a manner to cause inconvenience to other exhibitors.
 - (c) Paint or mark any of the Society’s property without the signed authority of the CEO or his duly appointed representative.
12. Exhibitors hereby accept all responsibility for any damage or injury to any person, persons property which may be occasioned by or arise out of the use of any machinery, implement or apparatus of any nature whatsoever used in connection with the stands and/or demonstrations, and exhibitors hereby undertake to faithfully conform with the requirements of any Act of Parliament which may govern the erection of structures, displays and/or sales of machinery and other products, and also to conform with any regulations, by-laws, or ordinances made under such Acts of Parliament or by any Government, semi-Government or local Government Authority duly authorised to make regulations by-laws or ordinances in connection herewith including the requirements of the Pure Foods Act.
13. All exhibitors are required to keep and leave sites in a clean and orderly condition, at least equivalent to that prevailing before occupancy.
14. No sub-letting will be permitted unless by special written permission of the CEO or by arrangement with the Society.

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15. Details of and plans and specifications, where required, of any temporary structure to be erected on the space must first be approved by the CEO in writing before building operations can be commenced.
16. Exhibitors are responsible and liable for the condition of the area covered by this Contract from the time they commence the erection of the structure or part thereof which is or has been erected on the space and still remains on the grounds immediately following the Show.
17. The Society shall not be liable for any loss of or damage to the exhibitor's property whilst on the said area. Overnight ground security arrangements will be made by the Society for the period of the Show.
18. If the Society finds it necessary or expedient to cancel or postpone the Event, this Contract shall cease to operate upon notice to that effect, being served on the Exhibitor at the address mentioned in the records of the Society and no compensation shall be payable to the exhibitor.
19. The CEO or his duly authorised deputy shall have the right to inspect any structure and contents erected on the area covered by this Contract, and if, in the opinion of the CEO, after consulting the Fire Brigade authorities, any part of any structure erected on this area or part or whole of any exhibit, displaying them, or if any act of the exhibitor creates a fire risk then upon the CEO's written notification to any exhibitor or employee thereof on his stand the risk shall be eliminated immediately by the exhibitor or his employees. If the risk is not eliminated on service of the notice, the exhibitor shall be in breach of this Contract.
20. The Society reserves the right to cancel this Contract and retain all money in connection therewith if there is any infringement of the foregoing conditions.
21. No livestock will be permitted on site without the express permission of the CEO.
22. The exhibitor shall not dismantle exhibitions or permit goods and materials to be removed from the static display area during the period of the Show without the permission of the CEO.
23. All exhibitors must provide an approved fire extinguisher to their sites.
24. Two exhibitor passes per day (free of charge) for every full \$100 worth of space purchased. Additional Exhibitor passes can be purchased at a reduced rate.
25. All exhibitors using power of any description or for any purpose are required to provide and use a residual current device (RCD) - previously known as a core balance earth leakage circuit breaker. RCD's are available at retail outlets.
26. Any electrical equipment or appliance not listed on "Power Booking Application" form must not be utilised on trade site.
27. Any electrical work on the Showgrounds must be carried out by the Society's Official Electrical Contractor.
28. The exhibitor must keep on foot for the duration of the Show and for the setting up and pull down period a policy of insurance indemnifying them against public liability in the sum of \$2,000,000 for each accident and \$10,000,000 for the Show, the CEO reserves the right to inspect the policy of insurance at all times.
29. The applicant has no right to occupy or use or utilise or advertise the use of the site until the Application has been approved in writing by the CEO of the Society.
30. Power to the site is subject to any conditions laid down by Aurora Energy. The Society cannot guarantee supply of power as it is subject to power being supplied to the Society by Aurora Energy.
31. Showbags: No exhibitor will be permitted to sell Showbags without the permission of the Society and must only be sold in designated show bag areas.
32. Exhibitors are required to note that the 2023 Royal Launceston Show is a smoke-free event.
33. All exhibitors will be required to carry out daily safety inspections and complete a Risk Minimisation list. This completed checklist must be retained on site and made available to the CEO or his duly authorised deputy when requested. (Must be completed daily)
34. All Exhibitors must abide by the Event Covid Management Plan.

REFUNDS

No refund will be given for bookings cancelled after 8 September 2023.

Brian Bennett

CHIEF EXECUTIVE OFFICER